**For Immediate Release**

DATE

**Contact:**

Name

Title

Email

Phone Number

**Clear, Compelling Headline Here – Announce the Event and Keep it to One Line**

*Subhead – add a little more detail about the headline announcement here, consider using date and time*

|  |  |
| --- | --- |
|  |  |
| **WHO:** | Describe who is hosting the event and why |
| **WHAT:** | Describe the event and list photo opportunities / highlights |
| **WHEN:** | Provide the date and time of the event |
| **WHERE:** | Provide the address for the event |

**About Organization**

Insert boilerplate here.

**###**