

Minnesota Organization for Habilitation & Rehabilitation
Government Affairs Committee Charter

As approved on October 16, 2019

Revised 10/11/2019

1.0 Purpose

The purpose of the Government Affairs Committee (“Committee”) as established under Section 7.5 of the Bylaws is to develop and oversee the day-to-day implementation of a legislative strategy to further the annual legislative agenda of the Minnesota Organization of Habilitation & Rehabilitation (“MOHR”) within the goals and principals established by the MOHR Board of Directors (“Board”).

2.00 Authority

The Committee shall have the authority to fulfill its purpose as defined in this Charter, subject to the direction and control of the MOHR Board of Directors (“Board”).

3.00 Charter Statement

The Committee shall act consistent with MOHR principles in fulfilling its purpose. The Committee shall within the goals and principals established by the Board:

3.10 Develop and oversee the day-to-day implementation of a legislative strategy, with the exception of the extended employment legislative strategy, to further the annual MOHR legislative agenda.

3.20 Serve as the primary contact with the MOHR lobbyist.

3.30 Ensure that the Corporation is represented on working groups, with regulatory agency staff, and with other associations

3.40 Share pertinent information with the MOHR members in a timely manner.

3.50 Form sub-committees to plan legislative strategies unique to habilitation or vocational rehabilitation programs.

3.60 Collaborate with the Public Relations Committee in developing key messages on the Board approved Legislative Plan for distribution.

3.70 Conduct such other activities as directed by the Board.

4.00 Membership

The composition of the Committee shall be as follows:

4.10 A Chair designated from the Board by the President of MOHR, who shall also serve on the Executive Committee that shall facilitate committee activities.

4.20 A Co-Chair designated by the MOHR President from the elected members of the Committee, if deemed necessary by the MOHR President.

4.30 Not less than seven (7) nor more than the number of members on the Board elected annually by resolution of the Board upon nomination by the Executive Committee, at the first Board meeting following the Annual Meeting.

4.40 One member shall be designated by the Extended Employment Providers Committee.

4.50 The Executive Committee shall strive to ensure a balance of representation across geographic regions and size of program.

4.60 At least twenty percent (20%) of the Committee members shall be Directors of the Board.

5.00 Procedures

The Committee will follow the following procedures to transact its business:

5.10 The Committee will hold regularly scheduled meetings at a date, time, and location to be determined by the Chair. Regular meetings must be called with a least three working days notice. Special meetings may be called as needed by the Chair.

5.20 The presence, either in person or by means of remote communication, of a majority of the members of the Committee shall constitute a quorum for the transaction of business at any meeting of the Committee.

5.30 Each Committee member shall have one vote in any action of the Committee.

5.40 The affirmative vote of the majority of the Committee members present at a duly held meeting shall be sufficient for any action, except a written action without a meeting must be signed by the number of Committee members that would be required to take action at a Committee meeting at which all Committee members are present.

5.50 Minutes of each Committee meeting shall be prepared for review and approval by the Committee.

5.60 Robert's Rules of Order shall govern parliamentary procedure in any meeting of the Committee insofar as they are consistent with the laws, the MOHR Articles of Incorporation, the MOHR Bylaws, and this Charter.