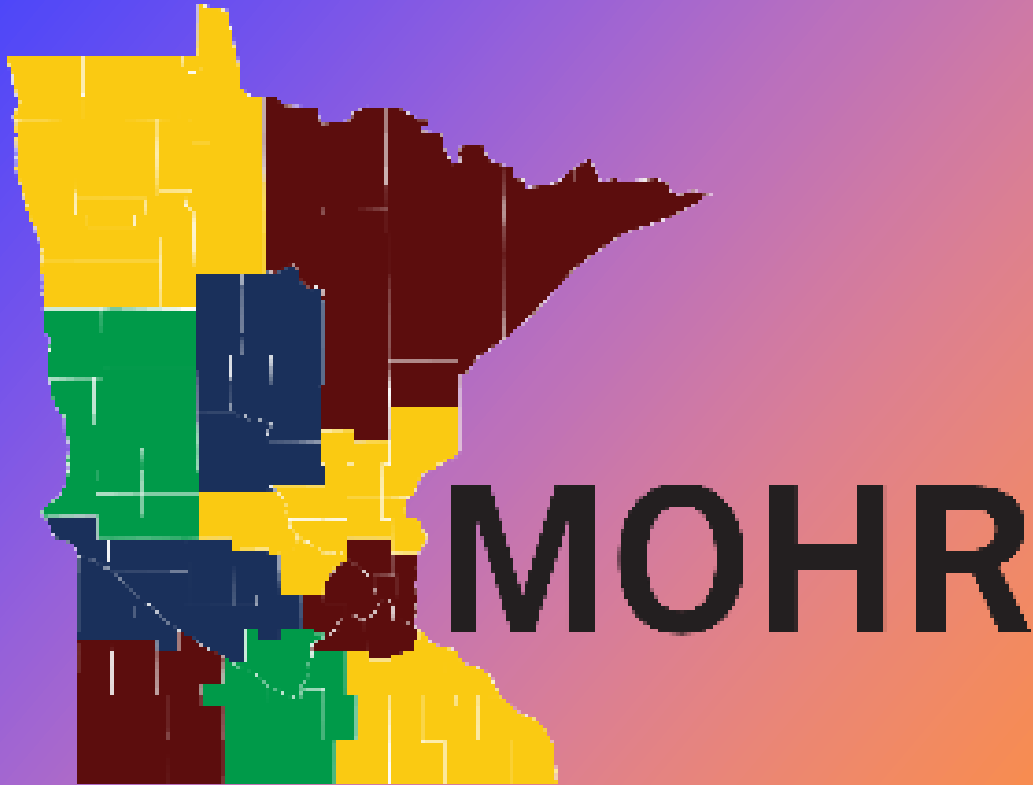


Documentation
Efficient and
Effective Team

DEET



DEET Team

Karen Herman, Chair, Udac, Duluth

Kalina Spielbauer, PRI, St. Louis Park

Callie Kadlec, Opportunities Partners, Minnetonka

Becky Rother, Rise, Metro - Multiple Locations

Ann Dahl, Udac, Duluth

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Michelle Prahl, WCI, Wilmar

Tim Schmutzer, Phase Industries, Sandstone

Michelle Prahl, WCI, Wilmar

Jim Freeman, TSE, Metro – Multiple Locations

Heidi Smith, PossAbilities, Rochester

Kristie Buckman, Choice Unlimited, Duluth

Denise Johnson, Phase Industries, Sandstone

Objective

To Examine current documentation requirements for 245d and make recommendations to create efficient documentation that services the individual effectively.



Strategy

Convene a statewide team of providers to review 245d documentation materials. Report to MOHR and DHS recommendations and collaboratively work to make changes that address complexity and reduce/eliminate the burden of redundant paperwork (rework) for the person served.



Summary

Documentation can be effectively streamlined to better support the person served, to reduce the cost of required paperwork and to more effectively advance the goals and outcomes of the person served.



Outcomes and recommendations

1. Paperwork contains redundancy within the IAPP, SMA, SPA, that includes the PCP.
2. The duplication of information increases staff costs to provide service.
3. Current documentation requirements reflect *artificially created life strategy silos*. Information shared across service providers and individual roles is important to successful strategies and outcomes for employment, community inclusion and residential living.



Outcomes and recommendations

4. Individuals may only want a short term service such as Benefits Planning and the requirements include a full intake and 45 day review. Having variances using lesser requirements for shorter term services.
5. Technology should be developed and used for efficiency and efficient storage and transfer of person served when transferring from one provider to another. This would decrease the redundancy of people needing to answer the same questions. DisabilityHUB opportunities provide a starting point for technology supported documentation.



Outcomes and recommendations

7. Documentation that is readily accessible and supported by all providers creates a ‘living document’ that will stop cyclical and repetitive (person served) programs and strategies - allowing for continued growth by building on previous documented experiences. Separate forms and documentation create ‘experience voids’ and retention of important experiential information by siloed providers.



DHS and DEET Meeting

Meeting Participants

DHS: Andrew Johnson, Matt Knutson, Jill Slaikeu, Christala Culhane Culhane, Christala J (DHS)

DEET: Karen Herman, Udac; Kalina Spielbauer, Partnership Resources; Callie Kadle, Opportunity Partners; Becky Rother, Rise; Ann Dahl, Udac; MOHR: Lynn Noren, Rise



DHS and DEET Meeting

Meeting Summary

- Reviewed outcomes and recommendations of the MOHR DEET subcommittee
- DHS commented MnChoices documentation is a comparable process to the DEET conversation.
<https://edocs.dhs.state.mn.us/lfserver/Public/DHS-7283-ENG>
- DHS is looking at a strategy that incorporates technology, person-owned and single source information would take time.
- DHS clarified 245d required documentation, intent is not a checklist but to ensure assessment of services and due diligence of the services provided/paid for.



DHS and DEET Meeting

Meeting Summary Next Steps

- DHS will connect with leadership across departments potentially impacted.
- MnChoices experience is relevant to creating the future of documentation. - Consider DisabilityHub as a potential source
- Include National Solutions – ICI (UofM) has been contacted
- Self-advocates to be included.
- Residential providers to be included
- Karen Herman will follow up with DHS August 10th (one month) for a status update.



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THANK YOU

MOHR DEET TEAM